

2011/12 CARRY FORWARD REQUESTS

Ref	Amount £ (Net of VAT)	Expenditure Code	Cost Centre	Reason for carry forward	A (i)	A (ii)	B
					Base Budgets Amounts agreed by S151 Officer under delegated powers	One-Off Budgets Amounts agreed by S151 Officer under delegated powers	Amounts for member approval
1	1,400	L21100-3410	Town Hall	Budget was underspent due to Computer equipment ordered in March 2012 but received in early April 2012.	1,400		
2	6,000	L17200-3501	Wellbeing & Culture Management	Upgrade to Horizons software to enable Online Bookings & Payments and a Kiosk function - Leisure@.			6,000
3	2,800	L16100-3104	Play Development	Equipment - Request £2,800 carry forward to meet the cost of a planned replacement equipment order placed in March ahead of the Easter programme, for which the equipment was delivered in early April. A carry forward would support additional delivery during 2012/13.	2,800		
4	5,000	L17500-0101	Healthy Lifestyles	Salaries - Request £5,000 carry forward associated with a member of staff returning from maternity leave later than expected therefore the cross over between 2 members of staff has occurred later than expected.	5,000		
5	2,100	E71150-0204	Public Protection division	Training course - re investigative techniques, gathering evidence, putting together a prosecution file and related subjects. Delayed from Feb 12 through trainer illness. To be undertaken May 2012.	2,100		
6	6,000	E61650-3103	Public Protection-Air Quality	Extension of air quality machine rental - Swindon Road to January 2013	6,000		
7	2,100	E61350-3222	Public Protection - Seagull Reduction Programme	Expenditure for seagull reduction programme 2012-13	2,100		
8	9,000	E71150-3623	Public Protection division	Iddox document management system and licenses for Environmental Health that integrates with the Uniform System			9,000
9	3,000	E71150-0204	Public Protection division	Uniform Training Public Protection Division			3,000
10	7,000	E71150-3501	Public Protection division	Working flexibly - trial of two Public Protection Officers to work from home / other locations -Initial set up costs and cost of two hand held devices			7,000
11	1,600	D34510-8142	Crime & Disorder - alcohol partnership grant	Crime & Disorder - alcohol partnership grant	1,600		
	46,000			Total Wellbeing & Culture	21,000	0	25,000
12	7,000	D21100-3101	Democratic Services	To support rollout of ICT Remote Access Facilities for members	7,000		

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13	64,100	D38850-3800	Youth Affairs	Match funded grant payments made to voluntary youth projects in 2011/12 - with twelve months to spend their allocation. The c/f needed to award remaining grant payments in 2012/13.		64,100	
14	20,000	D39150	GAVCA	Remaining tranches of GAVCA one off expenditure - committed 2012/13		20,000	
15	2,300	D11700-3401	Policy & Performance	Printing of consultation information on Boundary Reviews in Autumn 2012 for the general public.	2,300		
16	7,300	D11715-3501	Neighbourhood Mngt Services	To fund the support of community led events and activities in 2012/13. Also to support remaining neighbourhood co-ordination groups to become community led.	7,300		
17	18,800	D21970-3677	Community Pride	Funding has been allocated to projects by way of grants which organisations have until the end of July 2012 to spend.		18,800	
18	3,200	D39120-3187	SLA-R.Equality	Hate Crime Project - Specific Funding from February 2009 still unused.	3,200		
19	9,200	D11710-XXXX	Project Management	Because the nature of project work runs in peaks and troughs the council has been able to sell some of the capacity to other councils, smoothing out work and enabling us to keep valuable skills inhouse. The money raised from this activity is requested to be carried forward to 2012/13 as there are a number of key projects in the corporate strategy and it is important that we have sufficient project support to enable these to be progressed. By working with other councils and selling skills it enables knowledge transfer and build up partnership working, but also allows us to use the resources more flexibly to meet our own project management demands.	9,200		
	131,900			Total Commissioning	29,000	102,900	0
20	102,200	D34400-3800	Business & Economic Development	Promoting Cheltenham Fund - The successful grant applicants were awarded in late 2011. They have a year to complete their projects and receive the grant payment.		102,200	
21	37,200	D34400-3852	Business & Economic Development	To fund economic project work within the Joint Core Strategy in 2012/13.		37,200	

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22	34,400	D21600-8730	Land Charges	Cheltenham Borough Council is working jointly with Tewkesbury Borough and Gloucester City Councils on the Joint Core Strategy (JCS) and its supporting evidence base, which is effectively replacing the previous Gloucestershire County Council responsibility for the county structure plan. As a result, there are emerging funding pressures on districts, which must ensure that their economic strategies are effectively aligned with the JCS. It is recommended that this sum is carried forward as a contingency against the risk of partnership funding requirements, relating to the economic evidence base.	34,400		
23	3,200	D21800-3185	Cheltenham Strategic Partnership	To fund the Inspiring Families Project	3,200		
24	600	E22100-1129	Chelt Rivers & Water Courses	To fund essential maintenance works, as planned.	600		
25	400	D21250-3972	Civil Emergencies	To fund essential maintenance works, as planned.	400		
26	15,000	E72500	Built Environment Division	To fund Cheltenham's contribution to a Strategic Housing Market Assessment to support the work of the Joint Core Strategy.			15,000
27	15,000	E72500	Built Environment Division	To help support forthcoming planning appeals.			15,000
28	10,900	E21100-8569	Off Street Car Parking - Staff	Surplus achieved on staff parking permits will be used in the forthcoming year to fund Green Travel initiatives, as agreed when the initiative was implemented.	10,900		
29	59,700	H22400-8122	Homelessness	Homelessness - DCLG Implementation grants received - to be spent to support impact of welfare reforms	59,700		

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30	114,600	E11110	Cheltenham Environmental Fund	The funding has been allocated to various improvement projects in the town, the balance of the funding will be utilised as the projects are completed in 2012/13.		114,600	
	393,200			Total Built Environment	109,200	254,000	30,000
31	4,800	C22120-3874	Parks and Gardens	To fund Leckhampton Hill fencing costs of £4,800 (total cost £22,000 of which we will be claiming back £17,200 from Natural England)	4,800		
32	10,000	E34200-4604	NPR Environmental Maintenance	To fund the budget reduction as implemented by Gloucestershire County Council relating to the cutting of grass verges. This work is delivered through the mini Highways Agency contract.			10,000
33	12,000	C23180-3920	Recycling Collection Schemes	To fund recycling calendars not produced in 2012/13. Instead, the commissioner will be producing some literature and calendars in the new financial year.	12,000		
34	20,000	C23120-3501	Recycling - CA Site	To fund recycling centre improvements. It was hoped to be able to achieve this in the financial year 2011/12, however, this will now not be possible due to project slippage resulting from the pressures of the business change program	20,000		
	46,800			Total Operations	36,800		10,000
35	20,000	D11300-0109	Financial Services	Funding received via the gifting arrangements in lieu of back filling under the GO Programme which will be used during 2012/13 to continue back-filling members of staff that have been seconded to the GO Programme.		20,000	
36	25,000	D11800-0101	IT Services	To fund external Strategic ICT advice in 2012/13 to support the sourcing strategy for ICT.		25,000	
37	82,700	D11820-3660	IT Infrastructure	To fund the continued rolling replacement of ICT equipment.	82,700		

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38	17,000	D12300-0109	Human Resources	To support the local implementation of Agresso and roll-out of self service functionality in September 2012, including funding the working of additional hours.		17,000	
39	8,000	D12310-0205	Corporate Training	To support training requirements following the implementation of Agresso & GO Shared Services.	8,000		
40	4,200	D21260-0205	Health & Safety	To fund refresher H&S training which could not be arranged in 2011/12 due to trainer availability.	4,200		
41	8,000	D12440-3602	Council Tax	Use of general underspend in Council Tax expenditure budgets to support the increased cost of postage.			8,000
42	2,900	D12460-0101	Property Inspection	To help fund cover for long term sickness within the Council Tax team.	2,900		
43	13,000	D12500-0101	Property Services	To support maternity leave cover and to provide admin support to complete the population of Uniform system with property data.	13,000		
44	3,400	L32200-1330	Christmas in Cheltenham	To support ongoing maintenance and replacement of lights.	3,400		
	184,200			Total Resources	114,200	62,000	8,000
45	12,400	GOEOE	ERP Implementation	To support residual implementation costs of the new ERP system and the creation of a shared service for Finance, Procurement, HR and Payroll in 2012/13		12,400	

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46	53,500	IT0058	Organisation & Development work	This funding was agreed by council to support the significant business change required in order to deliver some of the councils key projects including GO. Outstanding funding is allocated to supporting the use of Achieve Breakthrough within our new partnership arrangements; for interim procurement capacity; for support for the implementation of GO; for learning and development of staff in support of commissioning, and for external advice to the Leisure and Culture review. This underspend is needed to complete the work streams in 2012/13.		53,500	
47	18,000	IT0062	Working flexibly	To fund the further rollout of new technologies which support flexible working		18,000	
48	166,700	IT0071	Revs & Bens sourcing strategy	To fund potential collaborative working with other councils. Balance of £141,700 to be used to support ICT development - see below ref 49.		25,000	
49	9,500	IT0073	IT Services sourcing strategy	To fund the development of ICT including addressing business continuity issues (corporate risk register 34b), ICT infrastructure strategy (work is underway to determine future ICT investment requirements) and service sourcing strategy (including the possibility of a shared service)		9,500	141,700
50	2,500	IT0072	Customer Services sourcing strategy	To support investment in collaborative working with other councils following the creation of Ubico including the development of customer services interfaces (including ICT systems) with Ubico.		2,500	
51	105,800	IT0074	Waste Company	To fund the one-off on-going set-up costs associated with the creation of Ubico Ltd. Funds may also be required to bring on board potential new partners into Ubico with negotiations already underway with Tewkesbury BC commissioners.		105,800	
	368,400			Total Business Change	0	226,700	141,700
	1,170,500			Total Carry Forward Requests	310,200	645,600	214,700